

Bucklands Beach Primary School Board of Trustees

Date: 4th August 2022

Time: 7:06 pm

Location: BBPS

Board Members: Diana Haxton (Chairperson), Grant Lowe, Henry Chiang, Claudette Weir, Kieran Turner, Kelly Slater-Brown (Principal), Carole Crompton (Staff rep)

Attendees: Moira Rowlands (Minute Taker) Vernon Lomborg (visitor)

Confirm Minutes

Minutes of May meeting confirmed:

The minutes from the 26th May 2022 meeting are a true and correct record.

Date: 4th August 2022

Moved: Diana Haxton

Seconder: Carol Crompton

Approved : Carried

Matters arising from previous minutes:

- The role for the Risk and Policy committee. With a new Board of Trustees being voted in, the role of the committee will be discussed as part of the new committees for the next Board cycle.

Interests Register - None

Correspondence In

- None

Correspondence Out

- None

Policy Review Schedule: BOT need to review the following policies this term

- Child protection
- Sun protection
- Harassment

Management Reports:

Principal Report:

- Tabled as read
- Improvements have been made in the data shared. We are confident we are on the way to pre-covid achievement levels by the end of the year.
- A Mandarin speaking new teacher aide has been appointed to start next week.

Finance / Property report: K. Turner / G Lowe

FINANCE

- Finances are on track in line with the budget.

Financials:

- May Financials tabled and reviewed
- June financial tabled and reviewed

Moved to approve the May financials

Date: 4th August 2022

Mover: Grant Lowe

Seconder: Diana Haxton

Approved - Carried

Moved to approve the June financials

Date: 4th August 2022

Mover: Grant Lowe

Seconder: Kieran Turner

Approved - Carried

PROPERTY:

- Admin block is in the final stages.
- K Slater-Brown to get prices for the new furniture needed and seek Board of Trustees approval via email.
- 10 year plan
 - G.Lowe spoke to the plan
 - 10 year plan is an in principal document, the details come later when projects are in the planning stages.
 - Maintenance is top priority - gutters, mesh replacement, louvre windows, switchboard, heat pump replacements.
 - Major works include the hall and Room 10 and 11 in next 5 years

Approved items:

The Board of Trustees approve the 10 year property plan

Date: 4th August 2022

Mover: Grant Lowe

Seconder: Kieran Turner

Approved - Carried

Community and Engagement: D. Haxton / H Chiang

- Thanks to Grant Lowe and Claudette Weir for their newsletter contributions
- Diana Haxton to write something for school newsletter tomorrow.

Risk & Policy - C Weir

- School Doc's provide a good process for policy review. This will continue under the new Board.

Other Business

- BOT elections
 - Nominations close **midday** Friday 12th August
 - Election day 16th September
 - New BOT take office Friday 23rd September
 - First meeting for new BOT 28th September - short meeting followed by dinner with old members and new members

Close Meeting

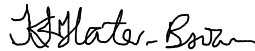
Time: 7:59pm

Next Meeting: Wednesday 26th September 2022 6:30pm

Where will the next meeting be: In person meeting



11/10/2022



11/10/2022