

**Bucklands Beach Primary School**  
**PTA Minutes - Tuesday 2nd July 2019**

**Contact PTA:** [bbppta@gmail.com](mailto:bbppta@gmail.com)

**Meeting Opened:** Chaired by Philippa Boyes at 2.00pm.

**Present:** Philippa Boyes (Acting Chairperson), Anna Watson (Secretary), Moira Rowland (Assistant Principal), Candice Band (phoned in), Helen Di, Gene Cilliers, Jamie O'Donoghue, Megan Webster, Jessica Zhou.

**Apologies:** Kelly Slater-Brown, Belinda Manion, Steph Carter and Tracy Carter.

**Approval of last minutes:** Approved by Gene Cilliers and Helen Di.

**Treasurer's Report:** (please see attached)

**PTA Update:**

**Second Hand Uniform Shop:**

- June was another good month for the Second Hand Uniform Shop. It has been noted that the shop is busier on the Fridays when there is a parent assembly.
- There was only one Friday this month that no one came along to the uniform shop. There was heavy rain that morning which may have deterred some families.
- Thank you to all the volunteers that helped to set up and sell uniforms at the clearance sale. The sale went well with \$312 worth of uniforms sold; and the PTA received \$150 of that amount.
- Steph is still working on the refurbishment of the new second hand uniform room with her husband.

**Entertainment Book Update:**

- There are still approximately 10 Entertainment Books outstanding.
- The Entertainment Book company will be sending out a fourth reminder letter to these families.

### **Whittakers Chocolates Update:**

- We have been in touch with the families who still have chocolates and/or money still to be returned.
- We will send another reminder letter after checking it with Kelly.
- There were a lot of full boxes of chocolates returned in the first few days after the chocolates were sent home which meant that we had quite a number of chocolates left that couldn't be returned which we then had to try and sell. A possible reason is that some families did not receive the opt out letter or there wasn't enough time for them to be returned. Ideas were suggested for alternatives for the opt out letter to be sent home, such as having the opt out form electronic.

### **School Play Pod Update:**

- Sarah Bartholomew will take over all care of the play pod and can let the PTA know if she needs any donations or help with it.

### **Raffle Update:**

- Raffle tickets will be sent home with all the oldest and only children this week.
- A big thank you to Candice for all her time and effort in organising all the amazing prizes.
- It was suggested that the student council could sell tickets in the local community, possibly in Howick or outside Fresh Choice in Half Moon Bay.
- The family who sells the most raffle tickets will win a \$100 voucher of their choice. The runner up family will win a \$50 voucher of their choice.

### **Disco Debrief:**

- Thank you to everyone who helped set up and run the discos. It was a great success and the children had a great time.
- There were 300 tickets sold and including the products sold during the disco there was a profit of \$2242.
- All remaining stock got returned or sold after school on Friday.
- Photos taken at the photo booth are still to be uploaded.
- Recommendations for the next disco: stock tables need to have better lighting and to look at environmentally friendly ways of premaking candy floss.

### **Li Ping Seminar Debrief:**

- The seminar was very successful with 149 tickets sold and the PTA received \$10 per ticket.
- The survey completed after the seminar said it was very positive and there will likely be more seminars. Discussing Maths on the 25th August and a look at the different types of schools; private and public on the 22nd September.
- Kelly reviewed the content before the seminar and added content which was relevant to BBPS.

### **Term 3 Fundraisers:**

There are a number of ideas for fundraisers for next two terms and we decided which ones we will go ahead with.

**Raffle:** To be drawn on the 9th August.

**Flexo bendable lego:** Looking at doing this as a fundraiser in Term 4 for Christmas presents.

**First aid kits:** We could look at doing first aid kits next year but we have enough fundraisers for this year.

**Sausage sizzle (enviro):** Tuesday 10th September

**Pizza lunch (Yr 6 EOY):** TBC

**A thon (end of term 3):** Moira and Kelly to decide on the theme.

**Autumn festival 13th September:** Jessica to talk about at the next PTA meeting.

**Mufti day:** Student council to organise.

**Kids artwork fundraiser:** To be handed out early Term 3 to give teachers plenty of time to organise artwork. Order forms will be sent home in Term 4.

**General Business/Other Matters:**

**Updated BBPS PTA Website:**

Instead of doing separate profiles, a group photo of the whole PTA will be uploaded to the school website.

**Whiteboard Tables:**

Kelly had asked if the PTA is able to pay for the purchase of 12 kidney shaped whiteboard tables for the classrooms. The price for all 12 is \$7800 and it was agreed that the PTA would support the purchase of the tables.

**Meeting closed:** 3.00pm

**Next meeting date:** Tuesday 6th August 1.45 to 3.00pm

This is a true and accurate record of the PTA meeting held on Tuesday 2nd July 2019

Approved by \_\_\_\_\_ Seconded by \_\_\_\_\_

# PTA Meeting

2nd July 2019

## Treasurer's Report

Balances as of 30th June 2019

Cheque/00 account	23,224.04
Savings on Call/50 Account*	7,574.38
Savings plus /50 Account**	103.30
<b>Total Bank Accounts (incl enviro)</b>	<b>30,901.72</b>
Enviro funds available (reserve)	1,853.84
<b>Total Bank Accounts (excel enviro)</b>	<b>29,047.88</b>

### Deposits since last report 31st May

Li Ping Seminar	2,980.00
Secondhand Clothing Uniform Shop	1,584.00
Whittakers Chocolate	1,057.90
Pizza Lunch	842.00
Disco	3,888.00
Donation	150.00
Scarves	5.00
Entertainment Book	70.00
Trade Me - Porcelain dolls (x8)	37.00
Iceblocks (28th June)	110.00
Raffle price (Freshchoice cheque)	100.00
Interest	15.88
<b>Total Banking</b>	<b>10,839.78</b>

### Payments made since last report 31st May

Candice Band Choc Prizes sold most	150.00
SHUS Claudette Weir Refund	5.00
<b>Total Payments approved since last report</b>	<b>155.00</b>

### Payments to be approved today

Philippa Boyes - Dimino Pizza Lunch	370.00
Li Ping - Seminar (23th June)	1,490.00
Philippa Boyes - Disco Costs	1,370.45
Philippa Boyes - Countdown Ice Blocks (28th June)	25.00
BBPS - PW Dance&Sportswear Gymastic leotards	3,140.39
Second Hand Uniform Shop - June (sellers)	913.67
<b>Total Payments approved tonight</b>	<b>7,309.51</b>

### Profit on fundraisers (year to date to June 2019)

Whittakers Chocolates	9,701.01
Secondhand Clothing (\$1.5K of these costs belong to Jan sales )	1,350.95
Sausage Sizzle -5/3	561.55
Family Picnic Evening (22/3/19)	1,476.43
Disco Night	2,420.61
Friday Ice Blocks sales	317.70
Pizza Lunch (9th April )(18th June )	1,137.11
Entertainment Books	210.00
Mufti Day - Easter Theme	223.50
Movie "The Hustle"(15th May)	344.00
Manadarin Seminar (June)	1,490.00
Scarves	245.00
Trade Me-Barbie Doll Clothes and 8 porcelain Dolls	98.00
Donation	220.00
<b>Total Profit (year to date )</b>	<b>19,795.86</b>

### What the PTA provided funds for in 2019

Extension of the Fitness Track on the field	15,830.00
Ground Material for the Working Bees 28/4/19(PlayPod)	655.70
BBPS Interschool Gymastic Leotards (65 Leotards, 50 Scrunchies)	3,140.39
<b>Total</b>	<b>19,626.09</b>