

**Bucklands Beach Primary School
PTA Minutes - Tuesday 5th March 2019**

Contact PTA: bbpta@gmail.com

Meeting Opened: Chaired by Philippa Boyes at 1.45pm.

Present: Anna Watson (Secretary), Philippa Boyes (BOT), Kelly Slater-Brown (Principal), Steph Carter, Tracy Carter, Candice Band, Belinda Manion, Helen Di, Megan Webster, Jessica Zhou, Joanne Pieters, Bridget Gerneke, Gene Cilliers, Luci Harding, Sarah Harrison, Linda Kennerley and Jamie O'Donoghue.

Apologies: None

Approval of last minutes: Approved by Steph Carter and Tracy Carter.

A very warm welcome was extended to all the lovely new faces that came to our meeting. Thank you for all your valued input and we hope to see you at the next meeting or at some of the fundraisers we decided to embark on. Anna kindly collected all your email addresses and we will be in contact over the next week or so with some follow up.

Treasurer's Report: (please see attached)

PTA Update:

Second hand Uniform Shop (extra hours):

- The Second Hand Uniform shop has been opened every Friday morning at school this term between 8-9am to try and become more accessible for parents who work and those who walk into school with their children. This has been working well but Megan Webster (Shop Manager) has suggested that we move the opening hours to between 8.20 and 9.20am on Fridays. We will try these hours and see how they suit our community. This was agreed in meeting.
- The BOT has agreed to the Uniform Shop moving permanently to the old milk room (opposite the caretaker's shed). The room needs to be cleaned, painted and permanent racks fitted. Steph Carter has volunteered her husband to install the racks.
- The Secondhand Uniform Shop is being well supported and we feel that it offers an essential service.
- Megan will set up a roster to give her a hand on Friday mornings. Jamie has offered to help

Entertainment Book:

- 2nd April Anna to go to launch and collect our complimentary book.
- Monday 8th April an Opt Out Option letter with electronic details to purchase digitally will be sent out to our school community for The Entertainment Book. If people choose to opt out from purchasing they will be kindly asked to make a \$12 donation (the profit the PTA make on a sold book or digital version) in lieu of.
- Friday 12th April Anna to give entertainment book the number of books required.
- First week term 2 Monday 29th April books get delivered and sent out to each classroom by the entertainment team.
- Two week fundraiser. For any books that get sent back Anna to scan names and put in their app to return.
- We will follow up any late returners with reminder letters sent out.

Whittakers Chocolates:

- Is going steady.
- Thank you to the 14 helpers that helped get the boxes out. Was all done in one hour.
- Definitely much easier with stickers of all the students names/room numbers getting attached to the plastic bag and box.
- Steph and Candice to write amount of money that is received on each bag so Philippa can reconcile with what was banked
- Money is due back by Friday 22nd March. Then reminders will be sent out.

Junior School Play Pod update:

- It still needs more filling.
- Another reminder to go out asking for donations.

Family Picnic Evening - Friday 22nd March 4.30-7pm:

- It was discussed and decided we will hold a Family Picnic evening to welcome new families to our community on Friday 22nd March.
- Bring your own picnic rug and picnic food or support the PTA and purchase sausage sizzle, baking, candy floss, ice blocks, drinks and maybe pizza (still need to work on the feasibility of this option)
- The school pool will be open.
- The Second Hand Uniform Shop will be open 4.30-5pm for all our Term 2 change of season needs.

Planning for 2019:

Have agreed on the following:

TERM ONE:

- Juicie Ice blocks to be sold on Fridays at 3pm at the playground for \$1
- Pizza Day lunch - Tuesday 9th April
- Easter themed Mufti Day Wednesday 10th April. Gold coin donation appreciated
- Working Bee being organised for Saturday 6th April (TBC) to finish the Play Pod and other small jobs around the school
- Family Picnic Evening - Friday 22nd March 4.30-7pm

TERM TWO:

- 2 sausage sizzles
- Entertainment Books
- Week 3 Inaugural Students Disco
- Movie Night for the Mums. Anna and Belinda to organise.
- Raffle (end of term)

TERM THREE:

- Selling First Aid Kits, school gets \$12 profit on a \$40 bag.
- Maths-a-thon (end of term)
- Mufti day
- Jessica to organise the selling dumplings to celebrate mid Autumn festival (13th Sept). She's also keen on doing Chinese New Year next year on the 14th February.
- Sausage Sizzles x 2

TERM FOUR:

- The Colour Run. \$25 per person up to 250 people. \$14 profit. Get white t shirt and washable colours etc in price. To be held on the school field. Can sell ice blocks and sausages. Sarah Harrison and Philippa Boyes to convene it. (Mid Nov)
- Kids Art work calendar art

- Howick Santa Parade. Steph is happy to run it again but would like to start ideas earlier in the year to have more time to do it, is going to work with the Student Council and any volunteers.
- Sausage Sizzle x 2

PTA Flyer:

- Tracy to write up PTA Flyer Informing our community of the role of their PTA in our school.

2019 BOT Project Wishlist for the PTA:

- The BOT has asked for the PTA to raise money for the solar panels for the pool they need \$20,000.
- Funding to replace the very tired school gymnastic uniforms.
- Funding for approximately 16 whiteboard kidney shaped tables for the classrooms.
- \$3,000 to install the fitness stations that the school has obtained a grant for to purchase
- The cost of materials to create a mural with our school values on. We are looking for an artist from the community who could help us.

General business/other matters:

- Diana Haxton's Mum has offered to make a quilt for an upcoming raffle. The PTA gratefully accepts thank you.

Meeting closed: 3.00pm

Next meeting date: Tuesday 2nd April 1.45 to 3.00pm

This is a true and accurate record of the PTA meeting held on Tuesday 5th March 2019

Approved by _____ Seconded by _____

PTA Meeting

5th March 2019

Treasurer's Report

Balances as of 28th February 2019

Cheque/00 account	18,593.28
Savings on Call/50 Account*	7,571.90
Savings Plus/51 Account**	102.27
Total Bank Accounts (incl enviro)	26,267.45
Enviro funds available (reserve)	1,512.34
Total Bank Accounts (excl enviro)	24,755.11

Banking since last report 31st January

Secondhand Clothing Shop	1,611.50
Whittakers Chocolate	1,478.00
Interest	16.77
Total Banking	3,106.27

Payments approved since last report 4th December 2018

Total Payments approved since last report

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Payments to be approved tonight

Tim Yu Rm1 - Chocolate Donation Refund (sold box)	29.00
Anita Smith - Chocolate Donation Refund (sold box)	29.00
Philippa Boyes - Briscoes - 2 x Garment Racks for Secondhand Clothing Shop	65.00
Secondhand Clothing Shop - January 2019	1,529.33
Secondhand Clothing Shop - February 2019	507.33
Philippa Boyes - Sausage Sizzle (Mad Butcher Sausages)	97.65
Philippa Boyes - Sausage Sizzle (Countdown Bread)	27.00
Philippa Boyes - PTA Expenses (Tomato Sauce/Serviettes)	11.90
BBPS - Asphalt&Civil - Fitness Track Extension	15,830.00
Taryn - Bunnings Plants (Enviro)	33.09
Linda Kennerley - Kings Plant Barn Patch to Plate (Enviro)	44.90
Total Payments approved tonight	18,204.20

Profit on fundraisers (year to date from February 2019)

Whittakers Chocolates	1,420.00
Secondhand Clothing Shop (\$1.5k of these costs belong to Jan sales)	-490.16
Sausage Sizzle - 5/3	-124.65

Total Profit (year to date)

805.19