

**Buckland's Beach Primary School**  
**PTA Minutes - Tuesday 4th June 2019**

**Contact PTA:** [bbppta@gmail.com](mailto:bbppta@gmail.com)

**Meeting Opened:** Chaired by Steph Carter at 1.45pm.

**Present:** Kelly Slater-Brown (Principal), Steph Carter (Co-chair), Candice Band (Co-chair), Anna Watson (Secretary), Philippa Boyes (BOT), Helen Di (Treasurer), Megan Webster and Gene Cilliers.

**Apologies:** Tracy Carter and Belinda Manion.

**Approval of last minutes:** Approved by Steph Carter and Candice Band.

**Treasurer's Report:** (please see attached)

**PTA Update:**

**Second Hand Uniform Shop:**

- The shop has had a really good month in May
- Families are finding it convenient to have the shop open at the school and have regular hours on Friday mornings; the stock is well presented and organised
- Steph is working on the new PTA room with her husband, and they have been able to get a donation for the building supplies from Bunnings Trade in East Tamaki. A big thank you to Carl and Bunnings Trade
- It was discussed opening a pop up shop later this term to sell the stock that has been around for longer than two years at half their price. Room 5 could be used and possibly be held on a Friday afternoon

**Entertainment Book update:**

- BBPS has sold approximately 67 books and orders are still coming in
- The digital copy is more popular than the books
- The Entertainment Book company has sent out reminder letters for students to return unwanted books

### **Whittakers Chocolates update:**

- There are still around 10 boxes to sell
- Ideas to sell: Friday afternoons and advertise on the Grapevine
- Well done to the winners for selling the most boxes: the Haxton twins (Florence and Charlie) have won a \$100 voucher of their choice; in second place is Willow Ellis, who has won a \$50 voucher. Winners will be announced at assembly and prizes collected from the office
- We still have a few outstanding boxes to be returned which will be followed up
- There was a suggestion to ask in the next PTA newsletter if anyone can help sell the remaining boxes

### **Junior School Play Pod update:**

- The Play Pod has been an amazing success
- A notice is to be placed in the newsletter asking if anyone has any of the following items and would consider donating (please bring to the office):
  - Dress ups
  - Wooden pallets
  - Electrical reel holders - empty
  - Toy cars
  - Baby dolls
  - Toy pushchairs
  - Clothes for dolls
  - Baby bottles for baby dolls

### **Raffle update:**

- Tickets are going out week 9 of Term 2.
- Donations so far include:
  - Jiu Jitsu Bucklands Beach 3 months
  - Entertainment Book x2
  - Fresh Choice \$100 cash
  - Monterey movie tickets x 4
  - Grangers voucher \$100
  - Gaia Day Spa voucher \$50
  - Burnsco products (approx \$200)
  - Coffee Plunger and kitchen knife
  - 3 x \$100 John Russell vouchers
  - \$189 water blaster from Bunnings

- Charlie chair from Target, RRP \$649 (midnight or oatmeal)
- Bucklands Beach Tennis Club - child coaching sessions for two terms over summer
- Paper Plus voucher
- Gravity Mt Wellington 2 passes
- Haxton Family donation of two hand made quilts from England
- Donations will be grouped into prizes and the tickets will have an option to select which draw you wish to enter
- Rachel Penney has kindly offered to design the raffle tickets

### **School Disco - 14th June:**

- PTA has attended Student Council meeting to gather their ideas for the disco
- Disco committee meeting being held on Thursday 6th to plan
- Theme is "Back to the 80's & the future"
- Tickets are \$5 and includes a drink.
- Selling pizza on the night (2 pieces for \$3); glow products; candyfloss, lolly bags, potato chips
- Spot prizes will include 2 for 1 monterey vouchers
- Staff have offered to help

### **Mandarin Seminar - Sunday 23rd June:**

- Jessica Zhou has a friend that does seminars in the area presenting to Chinese parents about how the New Zealand education system works compared to China. The seminar will be presented in Mandarin
- Tickets are \$20 and half will be donated to the PTA
- Seminar is booked for Sunday 23rd June at the school hall from 9.30am to 11.30am
- Helen Di and friends have offered to organise tea, coffee and snacks
- Advertising to be done via wechat, school email and Facebook
- Kelly to meet up with the presenter beforehand to review the seminar content

### **General Business/Other Matters:**

#### **Quiz night**

- Nick Chamberlain has suggested a Quiz night fundraiser
- He has kindly offered to MC and create the questions
- It was discussed at the meeting but our fundraiser schedule for 2019 is very full already and that the PTA would pencil it in for Term 1 2020

### **Update BBPS website**

Tracy, Candice, Steph, Megan and Helen to send the office a photo and a blurb about themselves to update the school website

### **Gymnastics Leotards**

The PTA funded new gymnastic leotards have been ordered and sample shown at the meeting. Delivery is expected well before the inter-school gym competition in August

### **Date for PTA AGM**

Will be included in 2nd July's meeting

### **Clothing Loan**

Faye Chilvers has asked if she can borrow the PTA's green skirts and red t-shirts used in a previous years BBPS Santa Parade. The PTA have said we are happy to lend

### **PTA Communications**

As always we struggle to find the best way to communicate effectively with our school families and it was thought that we could try putting up a poster in each classroom window or whiteboard

### **Sausage Sizzles**

With the end of the year fast approaching, and families leaving our school, the PTA are looking at setting up a new team to run the sausage sizzles - full training provided

### **Colour Run**

Sarah has spoken to the company that runs it. More discussion to be had regarding the costs. Need to fix a date in mid-November. Also need to set up a committee of people to run it with Sarah, to start meeting in August for planning

### **Santa Parade**

Steph to contact Diana Spencer and attend a student council meeting in July to gather their ideas

### **Chairperson Position**

We are very lucky to have Candice and Steph put up their hands to co-chair the PTA going forward. A very big thank you! A special thanks to Philippa Boyes for bridging the gap and sharing her knowledge to smooth the transition

**Meeting closed:** 3.00pm

**Next meeting date:** Tuesday 2nd July 1.45 to 3.00pm

This is a true and accurate record of the PTA meeting held on Tuesday 4th June 2019

Approved by \_\_\_\_\_ Seconded by \_\_\_\_\_

# PTA Meeting

3rd June 2019

## Treasurer's Report

### Balances as of 31st May 2019

Cheque/00 account	13,773.43
Savings on Call/50 Account*	7,573.74
Savings Plus/51 Account**	102.80
<b>Total Bank Accounts (incl enviro)</b>	<b>21,449.97</b>
Enviro funds available (reserve)	1,853.84
<b>Total Bank Accounts (excl enviro)</b>	<b>19,596.13</b>

### Banking since last report 30th April

Secondhand Clothing Uniform Shop	2,061.00
Trade Me - Barbie Doll Clothes	61.00
Whittakers Chocolate	1,738.80
Entertainment Books (donation only)	70.00
Trading Table	34.00
Scarves	240.00
Movie "The Hustle" (15th May)	775.00
Enviro Sausage Sizzle (28th May)	467.20
ICAS Funds Deposited into wrong bank acct	69.00
Interest	13.12
<b>Total Banking</b>	<b>5,529.12</b>

### Payments approved since last report 30th April

Monterey Theatre (The Hustle) - balance	131.00
Kelvin Davies - Fertiliser (Enviro)	30.00
Megan Webster - SHUS - card	19.47
<b>Total Payments approved since last report</b>	<b>180.47</b>

### Payments to be approved tonight

Philippa Boyes - Enviro Sausage Sizzle (28/5)	95.70
Philippa Boyes - PTA expenses -serviettes	7.00
BBPS - ICAS fees reimbursed	69.00
Second Hand Uniform Shop - May (seller)	1,061.33
<b>Total Payments approved tonight</b>	<b>1,233.03</b>

### Profit on fundraisers (year to date to May 2019)

Whittakers Chocolates	8,793.11
Secondhand Clothing Shop (\$1.5k of these costs belong to Jan sales)	685.62
Sausage Sizzle - 5/3	561.55
Family Picnic Evening (22/3/19)	1,476.43
Disco Night (cost of left over drinks from Picnic Evening)	-96.94
Friday Ice blocks sales	232.70
Pizza Lunch (9th April)	665.11
Entertainment Books	140.00
Mufti Day - Easter Theme	223.50
Movie "The Hustle" (15th May)	344.00
Scarves	240.00
Trade Me - Barbie Doll Clothes	61.00
Donations	70.00
<b>Total Profit (year to date)</b>	<b>13,396.08</b>

### What the PTA provided funds for in 2019

Extension of the Fitness Track on the field	15,830.00
Ground Material for the Working Bee 28/4/19 (PlayPod)	655.70