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| **Activity: Archery** | **Location:** Rec hall / Rugby field |
| **Activity Description** | Learn how to shoot an arrow at a target safely | Instructor Level: **1** | Ratio: **1:12** |
| **Equipment** | 1. Bow 6. Appropriate clothes based on weather
2. Bow stands 7. Water
3. Arrows 8. Covered Shoes
4. Target 9. First aid kit
5. Radio
 |
| **Weather Factors** | This activity can be set up in the rec hall if the weather outside is Inhibiting the activity |

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| **Site Specific Hazard** | **Severity** | **Potential** | **Management of Hazard** | **Result** |
| Limited Shade | **M** | **M** | Ensure clients bring water bottles and appropriate clothes based on weather | **M** |
| Other groups at camp | **M** | **L** | Ensure that targets are in correct position so your group is firing away from all other groups.  | **E** |
| No go zone  | **M** | **M** | Ensure spectators/clients know not to go past firing line unless instructed to after the instructor assesses that it is safe | **M** |
| Swing Bridge | **M** | **M** | Ensure group sticks to 10 people maximum on bridge | **M** |
| **Activity Specific Hazard** | **Severity** | **Potential** | **Management of Hazard** | **Result** |
| Hit on arm by bow string | **L** | **H** | Use arm guards to prevent bow string hitting forearm  | **M** |
| Clients in Possession of bow and arrow | **H** | **L** | Ensure clients know not to pick up bows until instructed and where to point the bow safely. Make clients aware that they are in possession of a weapon that has potential to be dangerous  | **M** |
| Falling while carrying arrows | **H** | **L** | Demonstrate Correct way to carry and walk with arrows ( all arrows in hand thumb over arrow heads then hand orientated so thumb is down towards the ground)  | **M** |
| Hurting self or others while pulling arrows out from target | **L** | **M** | Demonstrate correct technique of removing arrows from target. Instruct clients to make sure no one is behind them when pulling arrows out. (Stand on the side of the target pull out the one closest to you, put arrow on the ground and repeat process).  | **M** |
| Getting shot by an arrow | **H** | **L** | Instruct that bow and arrow Is never pointed at anyone. Set Up a firing line where clients can only approach line to pick up bow when instructed to and fire only when given permission. If instructor walks down to target make sure no arrows are left with clients. | **M** |
| ***Severity & Potential:*** | *L = Low, M = Medium, H = High* |  | ***Result****:* | *M = Minimizes Hazard, E = Eliminates Hazard* |

**Policy Approval**

Approved and Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: Camp Manager Date: April 2017

**Review by – August 2017**

**Tracking Changes**

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| --- | --- | --- |
|  | **Who and When** | **What was Changed** |
| **Written:** | Peter.O April 17 | New format |
| **Amendments:** | Peter.O April 17 | Eliminated Isolate from management strategies |
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