

PTA MINUTES
11 April 2011
Chaired by Marianne Mahoney

Present: Marianne Mahoney, Karla Coward, Sara Dixon, Dorothy Bodley, Sara-Jane Morgan, Debbie Newman, Jenny Todd, Stephen Tsang, Chris Williams, Carol Hughes, Christine Sweeney, Gary Boles, Karyn O'Loughlin

Apologies: Tanya Roux, Jodi Bacon, Lara Hasselbach, Saleena Abdul-Aziz, Dipika Ranchhod, Kerri Riach, Vicki Hembrow, Adrienne Butler, Brydie Greenfield, Penny Jones, Debra Johns, Tara Moran, Linda McKenzie

General Business:

PTA roles: We had a white board up with a list of jobs and attempted to get names written by the jobs. There are still many gaps, please email Karla if you can help.

Uniform shop – Christine Shields

Sausage sizzle – Saleena, (3 more)

Nearly 5 – Brydie, (1 more)

Entertainment Books – Karyn

Sports Uniforms – Sara, Christine can help with mending or purchasing new uniforms, Kelly Steyn has offered to mend, (need 2 more)

Sunblock – (1)

Chocolates – (2)

Calendars/Diaries – (2)

Positive/Negatives – (1)

Christmas Heirloom – (1)

Knowledgeathon – Debbie

Disco – Christine, Karla, Sara, Marianne

Family Fun Night – (5)

Music/Art Lab – Gary, Debbie, Chris, Marianne, Sara-Jane, Karla

AGM procedure: Nominations have been received for chair (Debbie Newman with S-J as deputy), secretary (Karla) and treasurer (Sara). Further nominations can be emailed to Julie by first week of term 2. Julie will then contact those nominated to confirm whether they are happy to stand. An email will be circulated informing PTA who has been nominated and then voting can be emailed to Julie and a decision will be announced at AGM.

Sunscreen: Karla to find out from Julie on how much product is left to sell and the expiry date. We may either keep product to sell in term 4 or return for a refund and then pay the outstanding invoice of \$570.

Sausage sizzle: Suggested to possibly hold them on a Thursday to give families more notice as a lot of parents only found the notice today and a lot of last minute orders were received. Karla to check with Saleena whether Thursday suits her. There have been discussions on an easier process that doesn't involve paper bags and writing names etc but rather stamping kids' hands and class groups coming straight up to the BBQ to grab their sausages. Dates for term 2 will be set at next meeting.

Art/Music lab: Gary presented a proposal to install two prefab classrooms which will be dedicated for music/art. Macleans College have noted that the quality of music and art abilities in students coming to their school are not up to standard and more work needs to be put in at primary school level. He is happy to spearhead the project but needs helpers to do the spade work. He predicts the

total project cost will be \$70,000. Proposed to go ahead and do a feasibility study on whether this project is possible [unanimous]. Gary's team: Debbie, Chris, Marianne, S-J, Karla.

Entertainment Books: Waiting for delivery of books and order forms but should be by the end of this week. Several books have been sold already. Karla will chase Melissa at Entertainment Books for the order forms as many other organisations already have their books. Karyn has offered to take over this fundraiser.

Disco: 20 May. Beach theme. Decided to split between junior and middle/senior like last disco. Junior 5.30-6.30, Middle/Senior 6.30-8.30pm. Decided to have \$5 ticket which includes sausage and drink. Idea to put the creation of the tickets/posters over to the children as a holiday project. Prize given to best creation. Karla will email class reps to inform them of the competition.

Marianne – drinks, glowsticks, novelties, lollies, tattoos

Karla – music, novelties, lollies

Sara – bread, sauce, serviettes

Alison – popcorn machine

?? – pizzas

?? – hairspray

Penny – can Steve get some more sausages?

Athon: Stephen brought up the suggestion to add an option to the sponsorship form for parents to receive a receipt for any donations over \$5 to the PTA as we are a registered charity. We need someone to draft up a template receipt or look into ordering a PTA stamp with charity number or preprinted receipt book. Debbie will try and get three prizes. This has been moved to term 3.

Family Fun Night: It was decided to keep the format the same for a Family Fun Night and do a big gala in term 1. Family Fun Night is pencilled in for Thursday 8 December.

Quiz Night: 17 June, 24 June, 1 July, 8 July – Sara will check with Darren what date suits him. It was decided to concentrate on the quiz night with only a few bigger live auction items in between rounds. BYO food and grog.

Meeting Closed: 10.00am

Next meeting (AGM): 10 May